

JOB DESCRIPTION
Part-Time Youth Director

POSITION: Youth Director

General Supervisor: Senior Pastor

About us: We are a progressive, multi-generational, ethnically and racially diverse Presbyterian (PCUSA) church in Westchester County, NY. We are known for our music programs for all ages and our outreach work in our own community and beyond. Hitchcock is proudly a member of [More Light Presbyterians](#), a network of churches “working toward the full participation of LGBTQIA+ people in the life, ministry and witness of the Presbyterian Church (USA) – and in society,” and our youth groups are associated with [Beloved Arise](#), a movement dedicated to fighting for the lives of queer youth of faith.

Position Purpose: To help lead youth programming for Middle School and High School age youth, under the supervision of the Senior Pastor. The Youth Leader shall seek to foster Christian community through building relationships with young people for their commitment to the church and growth in faith in Jesus Christ.

Responsibilities:

1. Assist with planning and leadership for, and function as a staff person relating to the youth of Hitchcock, in direct relationship with the Senior Pastor and adult volunteers.
2. Recruit and train adult volunteers to work with Middle and High School age youth.
3. Plan and implement age-appropriate activities for Middle and High School age youth and promote community through fellowship and faith development.
4. Coordinate fundraising activities to support special youth activities and trips.
5. Promote Christian service and solidarity through age-appropriate service and social justice projects.

General Responsibilities:

1. Be a part of the worshipping community of Hitchcock Presbyterian Church on a regular basis, seeking to build relationships with the middle school and high school youth.
2. Be in contact with youth regularly, keeping them informed of youth events by coordinating the publicity for youth activities through the appropriate vehicles provided by the church. (e.g. monthly newsletter, special mailings, posters, bulletin announcements, web page, social media, etc.)

3. Encourage young people to participate in all facets of the life of the community of faith, including worship, choirs, educational opportunities, youth activities, Church camp and service projects, etc.

Working Conditions: The Youth Leader position requires flexibility in hours available for work, including evenings and weekends. The position is a paid (salary based on experience and negotiable) part-time position, regularly scheduled to be fulfilled on Wednesdays and Sundays, with the understanding that flexibility is important in youth ministry.

Evaluation: Performance reviews will be conducted annually by the Pastor/Head of Staff and the Personnel Committee. The Personnel Committee will annually review the adequacy of compensation.